**Job Description**

|  |  |
| --- | --- |
| **Job title** | Lecturer (Teaching) in Business Law |
| **Department/School** | School of Management |
| **Job family** | Education and Research |
| **Grade** | 8 |
| **Reporting to** | Head of Division |
| **Location** | University of Bath premises with flexibility (depending on the University’s prevailing hybrid working arrangements) |

|  |
| --- |
| **Background and context** |
| The [School of Management](about:blank) is seeking to appoint a Lecturer/Assistant Professor (Teaching) in Business Law to join the [Accounting, Finance and Law Division](https://www.bath.ac.uk/departments/accounting-finance-and-law-division/).  The School of Management is a vibrant and productive community. In the 2021 Research Excellence Framework (REF), Times Higher ranked the School 7th in the UK for Business and Management Studies and 4th in the UK for its research environment. As much as 93% of research is classed as world leading and internationally excellent  .  Law is taught across the range of undergraduate courses as well as some postgraduate modules. The role of this post in the Department’s overall teaching strategy is to support undergraduate teaching of law through seminars and assessments. This includes developing emerging programmes as part of curriculum transformation and initiating innovative approaches to teaching and assessment.  The Law Team offer undergraduates a range of law modules throughout their degree programmes, some modules are compulsory and some are optional, which allows students to choose a “law stream” if they wish. Teaching within the Law Team allows each lecturer to develop their specialities as well as working together in delivering key context for first year students.  The School is looking to engage someone with excellent teaching skills to assume responsibilities within the specific areas of contract, tort and company law.  The role will involve teaching first and second year students through seminars and lectures. This would include taking responsibility for one first year module covering both lectures and seminars, and supporting other members of the team in running seminars. Most first year modules cover principles of contract and tort law, focussing on the business relevance. In addition seminar support would be required for modules covering Company and Business Law. Pastoral care for personal tutees as allocated by the School will be part of the role.  The University of Bath and the School of Management currently hold a Bronze Athena Swan award and the School actively participates in equality, diversity and inclusion initiatives. We are committed to promoting a diverse and inclusive community – a place where we can all be ourselves and succeed to our fullest potential. We offer a full range of family friendly, inclusive employment policies, flexible working arrangements, campus facilities and services to support all staff.  Informal enquiries may be made to Machaela Parkin, email [mnsmm@bath.ac.uk](mailto:mnsmm@bath.ac.uk) or Janet Wilson-Ward, email [jcww20@bath.ac.uk](mailto:jcww20@bath.ac.uk). |

|  |
| --- |
| **Job purpose** |
| The role is integral to the Law Team who work closely together to plan and deliver taught programmes of education and support student learning at undergraduate and postgraduate level (as appropriate).  The key purpose is to play a key role in developing the teaching culture and student experience of the University. |

|  |  |  |
| --- | --- | --- |
| **Main duties and responsibilities** | | |
| This teaching-specialist academic role covers all aspects of the design, delivery and development of education on the University of Bath’s taught programmes. The description below indicates the level of responsibility and scope of the role in terms of the range of activities that may be required. You will not necessarily be expected to undertake the full range at any one time, but may be required to do any of them with reasonable notice and support, according to the changing needs in the Department/ Division / University.  Underpinning these activities are an ongoing commitment to continuing professional development and scholarship, where scholarship is defined as engaging with a deep and broad study of the discipline, familiarity with the current boundaries of knowledge and how they are advanced, and active participation in the development of education in the discipline. | | |
| **1** | **Teaching** |
|  | Design, plan and deliver teaching and support student learning across a range of units using a variety of inclusive methods including appropriate technologies. |
|  | Assess the work and progress of students and provide them with constructive feedback. |
|  | Supervise the project work of undergraduate students and master’s project students, where appropriate. |
|  | Evaluate the effectiveness of taught programmes and seek ways to improve their design and delivery, through the collection and evaluation of feedback and other data. |
|  | Develop and implement ideas for improving teaching methods, assessment and feedback and / or the learning environment. |
|  | Engage in professional development in relation to teaching, learning and assessment, taking an approach, informed by evidence, research and scholarship, to enhance your practice*.* |
|  | Actively engage in activities to refresh and update your subject knowledge and expertise. |
|  | Actively engage in activities to refresh and update your knowledge of pedagogy in your discipline, and disseminate ideas more widely in your department / Faculty / the University. |
|  |  |
| **2** | **Management and administration** |
|  | Fulfil internal roles of responsibility related to the delivery of taught programmes and the student experience, for example membership of committees, department-level management roles. |
|  | Plan and co-ordinate the delivery of taught units and programmes for which you are responsible, including co-ordinating the work of teaching assistants, where applicable. |
|  | Advise and support colleagues with less experience and advise on academic and personal development. |
|  | Contribute to activities that encourage and promote external engagement with the University, such as open days, outreach programmes, student placements. |
|  | Work as a member of an academic team, for example devising programmes of study, co-supervising student research projects. |

|  |
| --- |
| **Special conditions** |
| All appointments to Lecturer posts (without research) are subject to one year’s probation, during which they must undertake the Bath Probationary Pathway to HEA Fellowship (PHEAF). Individuals may be granted exemption from probation requirements at the University’s discretion. |

**Person Specification**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Essential** | **Desirable** |
| **Qualifications** |  |  |
| PhD or equivalent professional expertise in relevant discipline  First degree in relevant discipline or equivalent qualification/experience  Membership of professional body  Higher education teaching qualification or professional recognition (e.g. PGCert, FHEA or equivalent) | √  √ | √  √ |
| **Experience/Knowledge** |  |  |
| Demonstrates depth and breadth of understanding of subject matters at a complex conceptual level  Experience of teaching at UG/PG level using a range of methods  Demonstrable expertise in the development of taught programmes and teaching methods, including assessment | √  √ | √ |
| **Skills** |  |  |
| Excellent written and verbal communication skills  Excellent presentation skills  Demonstrated ability to work in teams  A creative vision for development, implementation and delivery of successful taught programmes and teaching innovations  Ability to supervise student projects  Excellent organisational and administrative skills  Well developed interpersonal skills including interactive teaching and student support  Ability to form positive working relationships within the University, community, business and other partners | √  √  √  √  √  √  √  √ |  |
| **Attributes** |  |  |
| Commitment to excellence in education and to providing the highest quality experience for students  Commitment to working within professional and ethical codes of conduct | √  √ |  |
| Commitment to working as an academic citizen, collaboratively and with shared vision and responsibility | √ |  |